



St. Michael's CE Primary School

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7th September, 2018

Dear Parents/Carers

It is my pleasure to welcome everyone back for another year at St. Michael's. We hope that you had an enjoyable and relaxing summer break. All of us here are excited to have the children back in our classrooms and hallways, filling them with energy and enthusiasm for learning.

I would like to take this opportunity to share a few reminders:

Parking

Please ensure that you do not park at the bus stop or along the yellow lines outside the school. We do appreciate that parking space is at a premium, but this is not legal nor is it safe for our children.

Morning routine

We were so impressed by the independence shown by the children on the first day back! How wonderful to see them entering the playground and making their way to their new classrooms on their own. We appreciate, however, that for the new intake in Reception, this will be a phased transition and hope to see them doing the same after the October half-term break. A reminder too, that the gates will be open from 8:45 to 9:00 am by which time all children should have arrived at school.

Absence

If your child is absent from school you **MUST** telephone and report this to the school office by telephone on the day of absence. There is now a dedicated absence line in place for you to leave a message. Any unreported absence becomes a safeguarding concern so please ensure that the school is informed as soon as possible.

Lost Property

The red lost property bin in the playground is full of jumpers, cardigans and other bits of uniform. Please do have a check through for any items belonging to your children. All items will be removed and the bin will be cleared on Friday 14th September – get rummaging!

I do hope the coming year will be full of positive, successful experiences for our whole school community and look forward to working together with you to achieve this.

Yours faithfully

Mrs. C. Marshall
Head of School