

SEND Register

If your child is placed under the school SEND register it will be because they have been assessed using guidance from the SEN matrix descriptors. The SEND Code of Practice states:

“A pupil has SEND where their learning difficulty or disability calls for special educational provision, namely provision different from or additional to that normally available to pupils of the same age.”

Once your child is on the list the following stages will happen:

- Meetings with teacher and SENDCO 3 times a year to discuss progress and look at the provision given to your child.
- Provision will be recorded on an Additional Needs Plan (ANP) which is reviewed 3 times a year.
- If needs are severe, we would look at applying for an Educational Health Care Plan (EHCP).
- Meetings with outside agencies and support may be arranged.

Medical Needs

Children who require medication regularly or on a daily basis can have the medication administered by two of our qualified members of staff.

The child's needs will be written on a medical health care plan and all staff are made aware of the child's needs through a passport: a photograph of the child with a description of exactly what the child requires.

If a child has diagnosed food allergies, parents are required to notify Chartwells (our caterers) directly. They may then be able to create a bespoke menu for your child.

We have first aid training delivered to all staff. In addition to this, we have one member of staff paediatric trained and one has outdoor first aid training for our woodland learning. We are also very lucky to have on the staff team, an ambulance first responder who will be first to attend a scene when an ambulance is called.

Further Details

Please see our website for further and more in-depth information. The SEN Information Report will provide you with more detail.

<http://st-michaels-playden.e-sussex.sch.uk>

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St. Michael's CE Primary School

Unlocking every child's potential as
Together Everyone Achieves More

Special Educational Needs and Disabilities (SEND)



This pamphlet has been produced in
conjunction and in conversation with
parents.

2018-19



Tel: 01797 280277



Special Educational Needs and Disabilities (SEND)



Miss Catherine Palmer
SENDCO

The SEND Team

At St Michael's we have a dedicated SENDCO, Miss Catherine Palmer. She holds the National Award for SEND Co-ordination which is a legal requirement for the position. She currently works one day per week, within the school and her role is to support the senior leaders and governing body, and to take responsibility for the

day-to-day operation of provision made by the school for pupils with SEND. Miss Palmer manages a team of Teaching Assistants who are trained in the needs of SEND children and carry out the interventions, whether administered on a 1:1 basis or in small groups. She ensures that the correct interventions are put into action and monitors the impact of these.

Raising Concerns for your Child

If you have concerns for your child, follow these steps.

- Jot down a list of your concerns or bring any documentation you may have.
- Make an appointment to see the class teacher.
- If still concerned, make an appointment to see the class teacher and SENDCO.
- Ask for any minutes taken, for your future actions and reference.

Diagnosis

You do not require a diagnosis for your child to receive SEN support. As a school we cannot diagnose conditions, nor label a child with SEND. However, we do have a range of detailed assessments that can be carried out by the SEND Team which help focus on the child's particular needs. These assessments are as follows:

- Dyslexia
- Language
- Speech
- Maths: PLM (Progression for Learning in Maths)
- Reading: PLR (Progression for Learning to Read)
- Observation and tick lists for dyspraxia, Autism Spectrum Disorder (ASD), Attention Deficit Hyperactivity Disorder (ADHD), Attachment Disorder.

What we do in collaboration with you, the parent, and your child is:

- observe
- assess
- plan intervention
- carry out the intervention
- look at the impact of that intervention to see if progress has been made

If progress is not made, then we look at seeking the advice of an outside agency.

Outside Agencies

At St Michael's we liaise and work closely with outside agencies to ensure the best possible support is provided for children with SEND. Agencies are bought into the school using the school budget.

Agencies currently used by the school are:

- **CLASS:** Communication, Learning and Autism Support Service. CLASS will support and observe children and train staff and parents in areas of need, specifically literacy, maths and language.
- **ESBAS:** Emotional, Social, Behavioural & Attendance Service. ESBAS supports children with emotions and behaviour through play and 1:1 sessions.
- **COPES:** Children's Outreach and Parents' Extended Support. COPES offers counselling and family support. Sessions are held in school and support may be offered at home for the parents and child.
- **School Nurse:** The school nurse team supports health and behaviour at school and in the home.
- **Educational Psychologist:** The Educational Psychologist will observe and support or give advice on how to support a child. They will also carry out training for staff and parents in areas of need.
- **ISEND:** Inclusion, Special Education Needs & Disability Service. ISEND is where we go to apply for support from the above agencies and speech and language/occupational therapists. Application is made through a referral pathway via the ISEND Front Door.