

The Genesis Federation Governors' Roles



Terms of Reference

To monitor an identified area of the school in relation to a priority in the School Development Plan or a statutory function of the governing body and report to the governing body.

It is expected that a minimum of 3 monitoring visits or meetings will be made to the school during the year. Other forms of communication, such as telephone calls and emails, may be substituted for one or more visits. A visit does not necessarily have to take place during the time when pupils are in school and could be just as effective as a meeting between governor(s) and the lead professional at the end of the day, as mutually agreed.

- To meet with the lead professional within the school to gain an understanding of the scope of the target and the activities the school is conducting to achieve success
- To undertake any necessary training (in or out of school) to enable effective monitoring of the areas/subject
- To monitor the progress of school activities towards the target or duty
- To evaluate the extent of success at the end of the set timescale.

All visits to the school will be arranged with reference to the Headteacher and in accordance with the NGA School Visits Briefing. Reports should use the **school visits template**, be submitted for approval by the Headteacher and/or any lead professional within the school, within 2 weeks of the visit, and then be lodged with the Clerk for distribution with the papers for the next Full Governing Board.

School Development Plan Priorities / Key areas

Committee	Governor(s)
Finance Committee	Andrew Button (Chair), Andy Davy, Paul Redstone (Vice Chair), Lison Smart, Simon Thurston
Pay Committee	Andrew Button, Rose Durban (Chair), Paul Redstone
Area	Governor(s)
Ethos and Collective Worship	Colin Barling, Peter Challans, Fay Churchill, Lison Smart, Simon Thurston
Head Teacher Performance Management	Rose Durban, Andrew Button, Paul Redstone
Health and Safety	Peter Challans
Mental Health & Well-Being	Eloise Donaghay-Spire, Kirsty Parsons
Quality of Education, including EYFS	Colin Barling, Andy Davy, Vicky Dyer, Chrissie Johnston
Safeguarding, Attendance and GDPR	Jeff Clements
SEND	Rose Durban
Policy Review Cycle	Lison Smart, Simon Thurston